# Information Regarding Your Retirement Account DAVIS, MALM & D'AGOSTINE, P.C. SALARY SAVINGS PLAN August 16, 2012

The information in this document is designed to provide you important information about your company's retirement plan and help you make decisions regarding the features and investments that are available. This information will be updated at least annually and more frequently if certain information changes. You are encouraged to review this information — along with any additional materials provided — in order to make the best possible decisions regarding the management of your retirement account.

## **General Plan Information**

This section describes any limitations or restrictions on how you can manage your account along with information on the plan's investment options and any voting rights that may apply to them. If your plan offers a brokerage account option, information regarding this account can also be found in this section.

## **Administrative Expenses**

The information in this section provides detail on expenses associated with the administration and recordkeeping of the plan and, if deducted from your account, how these expenses will be calculated. Please note that administrative expenses may not be deducted from your account and instead be paid by your employer. Whether or not these expenses are deducted from your account may also vary from year to year.

## **Individual Expenses**

In this section you will find a listing of services available to help you manage your retirement account and the cost for each service. These services are optional and you will only be charged if they are used.

# **Investment Options**

The charts in this section are designed to provide detailed information on the investments available through your company's plan. This section is broken out by investment type and includes such information as investment returns, performance of comparative benchmarks and where to obtain additional information on each investment.

#### **General Plan Information**

#### Investment Instructions

You are responsible for choosing how to invest the assets in your account according to the procedures provided by your plan administrator. Information on your plan's investments and how to provide investment instructions can be found in the Investment Options section of this document. Your investment decisions are subject to any limitations or restrictions described in the table below.

Investment Limitations or Restrictions	
The portion(s) of your account that you can invest	Your Entire Account
How often you can change your investment elections	Daily
How often you can transfer assets between investment options	Daily
Additional rules that apply to selecting investments	

### **Exercise of Voting and Other Rights**

Certain voting and other rights may apply to an investment option that you have chosen for your account. Those rights may be exercised by the plan sponsor or other named fiduciary for the plan who retains the right to exercise on behalf of the plan voting, tender and similar rights with respect to the designated investment alternatives in the plan.

### **Designated Investments**

For a list of investment options offered through the plan, please review the Investment Options comparative chart in this document.

#### **Investment Managers**

For the investment managers of the plan's investment options, please see each investment's website, prospectus or fact sheet. [Insert response]

## **Administrative Expenses**

Expenses for administrative services provided to the plan may be charged to your account. These services include Recordkeeping(e.g. valuing participant accounts, processing contributions and investment transactions and providing account statements), legal(e.g. designing and interpreting the plan document) and accounting(e.g. auditing the plan's financial records).

#### **Individual Expenses**

The expenses listed below for services provided to you may be charged to your account. If any of these expenses are charged to you, they will be deducted from check proceeds or from account assets. The fees listed below only apply for the services you use. Please see the "Information About the Document" section at the end of this document for further details.

žExpense e	Amount
Taking a loan	\$150 per Loan
Taking a distribution	\$60 per Distribution
Investment Management Services (Morningstar)	0.45 % of Average Assets
Check stop payment/re-issue	\$35 per Check

Investments available in your plan may charge additional fees to your account such as fund redemption fees, sales charges, deferred sales charges or other trading restrictions. Please review the complete investment fee and performance chart contained in this notice to determine whether these fees may be assessed for an investment option, and review your account statement for a detailed disclosure of the dollar amount actually charged to your account related to these fees.

## **Investment Options**

Whether you will have adequate savings at retirement will depend in large part on how much you choose to save and how you invest your savings. While the information below is important to making informed investment decisions, you should carefully review all available information about an investment option prior to making an investment decision.

This document includes important information to help you compare the investment options under your retirement plan. If you want additional information about your investment options, you can go to the specific website address shown below or you can contact JOHN LYNCH at 617.367.2500. A free paper copy of the information available on the website(s) can be obtained by contacting JOHN LYNCH at 617.367.2500.

#### **Document Summary**

This document has three parts. Part I consists of performance information for plan investment options. This part shows you how well the investments have performed in the past. Part II shows you the fees and expenses you will pay if you invest in an option. Part III contains information about the annuity options (if applicable) under your retirement plan.

### Part I - Performance Information

Table 1 focuses on the performance of investment options that do not have a fixed or stated rate of return. Table 1 shows how these options have performed over time and allows you to compare them with an appropriate benchmark for the same time periods. Past performance does not guarantee how the investment option will perform in the future. Your investment in these options could lose money. Information about an option's principal risks is available on the website(s) listed in Table 1. Additional information is also available at https://myaccount.ascensus.com/rplink.

	Tal	ole 1 <del>4</del> Varia	ble Return li	nvestments	i i i i i i i i i i i i i i i i i i i	no cure de		
Name /	Av	erage Annu	al Total Retu	ırn		Bend	hmark	
Type of Option /	1	As of 6/	30/2012					
Website	1yr.	Syr.	10уг.	Since	1yr.	5yr.	10yr.	Since

	]			Inception	1			Inception
Equity Funds	<b>三种物种</b>	24 (A) 177 (B)	<b>李维元</b> 第		-272			i i i i i i i i i i i i i i i i i i i
American Funds Cap World Gr and	-5.90%	-1.73%	8.29%	8.42%	-4.98%	-2.96%	5.18%	5.31%
IncR4/ International Stock								
www.americanfunds.com						MSCI Wo	rld NR USD	
American Funds EuroPacific	-12.95%	-2.59%	7.37%	7.04%	-14.57%	-4.62%	6.74%	6.55%
GrowthR4/ International Stock								
www.americanfunds.com					^	ASCI ACWI E	x USA NR U	SD
American Funds Growth Fund of	-0.13%	-0.48%	6.37%	5.32%	5.76%	2.87%	6.03%	4.84%
America R4/ Large Cap U.S. Stock								
www.americanfunds.com					Ru	ıssell 1000 (	Growth TR L	JSD
American Funds SMALLCAP World	-7.64%	-1.56%	8.58%	10.20%	-4.98%	-2.96%	5.18%	6.88%
Fund R4/ International Stock								
www.americanfunds.com							d NR USD	
American Funds Washington	6.05%	-0.07%	4.84%	4.12%	3.01%	-2.19%	5.28%	4.50%
Mutual InvR4/ Large Cap U.S. Stock	1							
www.americanfunds.com			•		R	ussell 1000		
Columbia Acorn Fund A/ Mid Cap	-3.04%	1.40%	9.22%	8.62%	-2.99%	1.90%	8.47%	1.84%
U.S. Stock								
www.columbiafunds.com						sell Mid Cap		USD
Invesco S&P 500 Index Y/ Large Cap	5.12%	0.05%	5.04%	4%	4.37%	0.39%	5.72%	4.61%
U.S. Stock								
www.invesco.com						Russell 10	00 TR USD	
JPMorgan US Eqty Sict/ Large Cap	2.43%	1.38%	6.27%	4.70%	4.37%	0.39%	5.72%	4.52%
U.S. Stock								
www.jpmorganfunds.com						Russell 10	00 TR USD	
RidgeWorth Mid Cap Value Equity	-5.67%	2.68%	8.19%	7.80%	-0.37%	-0.13%	8.17%	8.41%
I/ Mid Cap U.S. Stock								
www.ridgeworth.com					Rus	sell Mid Cap	Value TR L	JSD
T. Rowe Price Mid Cap Growth	-1.19%	3.84%	9.28%	6.23%	-2.99%	1.90%	8.47%	0.42%
Adv/ Mid Cap U.S. Stock								
www.troweprice.com						ell Mid Cap	Growth TR	USD
Bond Funds	Elizabet (SA)	E. T. Janie		<b>9</b> (15,31)	$\mathcal{L}_{\mathcal{A}}$			
American Funds Amercn High Inc	3.29%	5.55%	9.02%	9.22%	6.49%	8.16%	9.94%	10.12%
TrustR4/ High Yield Bond				i				
www.americanfunds.com					BofA	ML US HY N	Master II TR	USD
American Funds U.S. Govt SecR4/	7.20%	6.11%	4.71%	4.78%	8.32%	6.64%	5.36%	5.50%
Government Bond				ĺ				
www.americanfunds.com					Barci	ays US Gove	ernment TR	USD
PIMCO Total Return Admn/	6.69%	8.95%	6.71%	7.43%	11.03%	8.57%	6.89%	7.37%
Diversified Bond								
www.pimco-funds.com					Barclays	US Govt/Cr	edit 5-10 Yr	TR USD

Other	Andrew Strategy (S. 7) Tr. 41.3 Strategy (S. 7)		Professional Control of	MARIE E		7.撑于滨		er en
American Funds American Balanced Fund R4/ Balanced	6.22%	2.72%	5.97%	5.91%	-1.39%	1.36%	7.09%	7.14%
www.americanfunds.com					Morning	star Moder	ately Aggr Ta	arget Risk
Gabelli U.S. Treasury Money Market AAA/ Capital Preservation	N/A	0.91%	1.65%	2.99%	0.05%	0.80%	1.82%	3.21%
www.gabelli.com					USTR	REAS T-Bill A	uction Ave 3	Mon
IRT Stable Value/ Cash Fund	2.11%	3.25%	3.88%	5.68%	1.60%	4.12%	3.34%	5.50%
www.invesco.com					UST	REAS T-Bill C	nst Mat Rat	e 3 Yr
PIMCO Money Market Admn/ Capital Preservation	0.06%	0.93%	1.62%	2.96%	0.05%	0.80%	1.82%	3.16%
www.pimco-funds.com					USTR	EAS T-Bill A	uction Ave 3	Mon
HIGH GROWTH MODEL https://myaccount.ascensus.com/r plink	N/A	N/A	N/A	7.55%	N/A	N/A	N/A	N/A
MODERATE GROWTH MODEL https://myaccount.ascensus.com/r plink	N/A	N/A	N/A	6.62%	N/A	N/A	N/A	N/A
BALANCED APPROACH MODEL https://myaccount.ascensus.com/r plink	N/A	N/A	N/A	5.06%	N/A	N/A	N/A	N/A
CONSERVATIVE APPROACH MODEL https://myaccount.ascensus.com/r plink	N/A	N/A	N/A	4.04%	N/A	N/A	N/A	N/A
CAPITAL PRESERVATION MODEL https://myaccount.ascensus.com/r plink	N/A	N/A	N/A	2.32%	N/A	N/A	N/A	N/A

**Table 2** focuses on the performance of investment options that have a fixed or stated rate of return. Table 2 shows the annual rate of return of each option, the term or length of time that you will earn this rate of return and other information relevant to performance.

Table	2—Fixed Return Inves	stments
Return	Term	Other
		Table 2—Fixed Return Inves Return Term

Note: To help achieve long-term retirement security, you should give careful consideration to the benefits of a well-balanced and diversified investment portfolio. Spreading your assets among different types of investments can help you achieve a favorable rate of return, while minimizing your overall risk of losing money. This is because market or other economic conditions that cause one category of assets, or one particular security, to perform very well often cause another asset category, or another particular security to perform poorly. If you invest more than 20% of your retirement savings in any one company or industry, your savings may not be properly diversified. Although diversification is not a guarantee against loss, it is an effective strategy to help you manage investment risk.

## Part II - Fee and Expense Information

Table 3 shows fee and expense information for the investment options listed in Table 1 and Table 2. Table 3 shows the total annual operating expenses of the options in Table 1. Total annual operating expenses are expenses that reduce the rate of return of the investment option. Table 3 also shows shareholder-type fees. These fees are in addition to total annual operating expenses. Please see the "Information About This Document" section at the end of this document for further details.

		Tota	l Annual	Maximum	Deferre
Name	Type of Option	Operatio	ng Expenses	Sales	Sales
		As a %	Per \$1000	Charge	Charge
Redemption fees or trading restrictions (if appli	icable)				
Equity Funds	r i grafia de la composición dela composición de la composición de la composición de la composición de la composición dela composición de la composición de la composición dela composición de la composición de la composición dela composición dela composición de la composición de la composición dela composición dela composición dela composición dela composición dela compo	e "Later, gra	2000年1月1日 1980年1月		S MINE A
American Funds Cap World Gr and IncR4	International Stock	0.80%	\$8	N/A	N/A
Trading Restrictions: Holding period of 30 day(s more within a period of 1 day(s).	) enforced on transfer IN trai	nsactions aft	er 1 Transfer (	Out of \$5,000	.00 or
American Funds EuroPacific GrowthR4	International Stock	0.85%	\$8.50	N/A	N/A
Trading Restrictions: Holding period of 30 day(s more within a period of 1 day(s).	) enforced on transfer IN trai	nsactions aft	er 1 Transfer (	Out of \$5,000	.00 or
American Funds Growth Fund of America R4	Large Cap U.S. Stock	0.68%	\$6.80	N/A	N/A
Trading Restrictions: Holding period of 30 day(s more within a period of 1 day(s).	) enforced on transfer IN trai	nsactions aft	er 1 Transfer (	Out of \$5,000.	00 or
American Funds SMALLCAP World Fund R4	International Stock	1.07%	\$10.70	N/A	N/A
Trading Restrictions: Holding period of 30 day(s more within a period of 1 day(s).	) enforced on transfer IN trai	nsactions aft	er 1 Transfer (	Out of \$5,000.	00 or
American Funds Washington Mutual InvR4	Large Cap U.S. Stock	0.65%	\$6.50	N/A	N/A
Trading Restrictions: Holding period of 30 day(s more within a period of 1 day(s).	) enforced on transfer IN trar	sactions aft	er 1 Transfer (	Out of \$5,000.	00 or
Columbia Acorn Fund A	Mid Cap U.S. Stock	1.11%	\$11.10	N/A	N/A
Trading Restrictions: Holding period of 30 day(s more within a period of 1 day(s).	) enforced on transfer IN trar	sactions afte	er 1 Transfer (	Out of \$5,000.	00 or
nvesco S&P 500 Index Y	Large Cap U.S. Stock	0.36%	\$3.60	N/A	N/A
Trading Restrictions: Holding period of 30 day(s, more within a period of 1 day(s).	enforced on transfer IN tran	sactions afte	er 1 Transfer (	Out of \$5,000.	00 or
PMorgan US Eqty Slct	Large Cap U.S. Stock	0.82%	\$8.20	N/A	N/A
	Mid Cap U.S. Stock	1.04%	\$10.40	N/A	N/A
RidgeWorth Mid Cap Value Equity 1					

Bond Funds		12 17 Just	·		
American Funds Amercn High Inc TrustR4	High Yield Bond	0.72%	\$7.20	N/A	N/A
Trading Restrictions: Holding period of 30 day(s more within a period of 1 day(s).	) enforced on transfer IN tra	nsactions afte	er 1 Transfer (	Out of \$5,000	0.00 or
American Funds U.S. Govt SecR4	Government Bond	0.64%	\$6.40	N/A	N/A
Trading Restrictions: Holding period of 30 day(s more within a period of 1 day(s).	) enforced on transfer IN tra	nsactions afte	er 1 Transfer (	Out of \$5,000	).00 or
PIMCO Total Return Admn	Diversified Bond	0.71%	\$7.10	N/A	N/A
Other			*4		6 6 6
American Funds American Balanced Fund R4	Balanced	0.65%	\$6.50	N/A	N/A
Trading Restrictions: Holding period of 30 day(s, more within a period of 1 day(s).	enforced on transfer IN trai	nsactions afte	r 1 Transfer (	Out of \$5,000	).00 or
Gabelli U.S. Treasury Money Market AAA	Capital Preservation	0.11%	\$1.10	N/A	N/A
RT Stable Value	Cash Fund	0.58%	\$5.80	N/A	N/A
10010 14140					

The cumulative effect of fees and expenses can substantially reduce the growth of your retirement savings. Visit the Department of Labor's website for an example showing the long-term effect of fees and expenses at <a href="http://www.dol.gov/ebsa/publications/401k">http://www.dol.gov/ebsa/publications/401k</a> employee.html. Fees and expenses are only one of many factors to consider when you decide to invest in an option. You may also want to think about whether an investment in a particular option, along with your other investments, will help you achieve your financial goals.

### Part III - Annuity Information

**Table 4** focuses on the annuity options under the plan. Annuities are insurance contracts that allow you to receive a guaranteed stream of payments at regular intervals, usually beginning when you retire and lasting for your entire life. Annuities are issued by insurance companies. Guarantees of an insurance company are subject to its long-term financial strength and claims-paying ability.

Name	Objectives / Goals	Pricing Factors	Restrictions / Fee:
			<del></del>
	1		

Please visit https://myaccount.ascensus.com/rplink for a glossary of investment terms relevant to the investment options under this plan. This glossary is intended to help you better understand your options.

More current information about your plan's investment options, including fees and expenses and performance updates, may be available at the listed website addresses.

# Compliance with Section 404(c) of the Employee Retirement Income Security

Your employer intends to satisfy the requirements of Section 404(c) of the Employee Retirement Income Security Act (ERISA) and corresponding Department of Labor regulations. This means that your employer is providing you with the opportunity to decide how to invest the assets in your account, enabling you to choose investments that fit your personal needs. Your employer and certain individuals in charge of the plan (known as fiduciaries) will not be responsible for the investment performance of your account that results from your investment instructions.

One of your investment options includes securities of DAVIS MALM & DAGOSTINE, PC SALARY SAV PL. The following procedures have been put in place to insure the confidentiality of a purchase of those securities and the voting, tender and similar rights you are entitled to if you invest in them. [Insert procedures]

For additional information, please contact JOHN LYNCH at 617.367.2500 or ONE BOSTON PLACE, Boston, MA 02108 who monitors compliance with these procedures.

#### **Information About This Document**

Portions of the mutual fund information contained in this document were supplied by Morningstar, Inc., subject to the following: ©2012 Morningstar, Inc. All rights reserved. The information contained herein: (1) is proprietary to Morningstar and/or its content providers; (2) may not be copied or distributed; and (3) is not warranted to be accurate, complete or timely. Neither Morningstar nor its content providers are responsible for any damages or losses arising from any use of this information. Past performance is no guarantee of future results.

ETF trading costs – For plans offering exchange traded funds ("ETFs"), the following transaction costs are factored into the average share price: trading commissions (estimated at \$0.02 per share) and securities transaction fees (estimated at \$19.20 per \$1,000,000 of sales proceeds).

Company stock trading costs — For plans offering company stock as an investment, the following transaction costs are factored into the average share price: trading commissions (estimated at \$0.06 per share with a minimum transaction charge of \$15) and securities transaction fees (estimated at \$19.20 per \$1,000,000 of sales proceeds).

Investment Management Services – Investment management services are provided by Morningstar, LLC. The fee shown in the Individual Expenses section is an annual fee that is charged quarterly based on average assets in your account for the prior quarter.

Annual operating expenses – The expense information in Table 3 of this document reflects the gross annual operating expenses of the investment options listed in Table 1. Some investments may waive a portion of this fee for a certain period of time to cap expenses at a certain level (net operating expenses). Please see the prospectus or similar document for details on each investment's gross and net annual operating expenses.